

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
April 9, 2024



Present: Rev. Julie Fisher, priest in charge; Gregg Wentzell, senior warden; John Schaefer, junior warden; Jim Michael, treasurer; Stacey Peterson, clerk; Vestry members: Bob Benson, Elaine Brandner, Jeff Ittel, Alex Nyquist, Michael Reardon, Stephanie Southard and Bill Ubbes

Absent: Dave Guilfoyle, deacon; Vestry members: Bolaji Ayeseni and Runci Chidebe

Spiritual reflections led by Elaine

Agenda for 04-09-2024 meeting was accepted – Stephanie moved; Bill seconded.

Minutes for 03-12-2024 meeting were approved as amended – Bill moved; Stephanie seconded.

Reports

March 2024 Financial Report – Jim

Jim reported that the accounts are where they should be at this point in the year. He noted that the Bath State Bank CD matured and the funds were moved to savings. In response to a question, Jim said he thought the budget would be running in the red by November at the latest.

Vestry members accepted the March Financial Report – Bob moved; Stephanie seconded.

Copier Report – Jim

Jim reviewed data provided by the copier vendor, Ricoh, showing monthly payments from June 2022 to March 2024 under the current five-year lease that we're three years into. Vestry members discussed the three Ricoh proposals for adjusting the contract to better fit the church's copier needs. Jim and the Financial Committee recommended getting a new Ricoh Greenline copier.

Vestry members approved a motion to go forward with the purchase of the Ricoh Greenline copier and adjusted lease terms – Stephanie moved; Bill seconded.

Rector report – Julie

Julie distributed her report in advance of the meeting and answered questions related to her campus ministry work and the campus ministry in general.

Old Business

Building inspection status update – Bill

The Smart Church Solutions Facility Condition Assessment report was provided to Vestry prior to the meeting. Elaine and Bill reviewed pertinent points. They will meet to prioritize items to be addressed.

Mutual Ministry Review subcommittee formation – Julie

Bob, Elaine and Michael volunteered to be on a subcommittee to design the Mutual Ministry Review. Runcie was also suggested as a possible candidate for this subcommittee.

Building use policy committee update – Alex

Alex outlined ideas for the building use policy. Vestry members contributed ideas on who would have approval responsibilities and who would host events and what their responsibilities would be.

New Business

Anti-Racism and Safe Church trainings

All church leaders are required to complete these trainings. The link to the anti racism training is in the weekly announcements, and Christina will provide Vestry with links for Safe Church training. Christina will keep track of who has completed these trainings.

2024-2025 Vestry meetings

Julie provided a list of the dates, and asked Vestry members to check them over for conflicts.

Diocesan Convention delegate

Vestry accepted Michael Reardon as the new delegate to the Diocesan Convention on November 22 and 23 in Wilmington – Bill moved; Stephanie seconded.

POD assignments.

Changes were made to Vestry POD assignments as follows:

- Facilities – Stephanie is off; Elaine joined.
- Worship – Rosalyn Benson is off; Bob joined.
- Pastoral Care – Jessica Sparks is off; Stephanie joined.
- Administration – Karen Schilling is off; Runci and Bolaji will be invited to join.

The Vestry Handbook

Vestry will read and discuss one chapter a month. Discussion leaders will present the chapter and prepare two discussion questions.

- Vestry Structures – Michael
- Finances -- Alex
- Building and Grounds – Elaine
- Insurance – Jeff
- Care and Feeding of Rector – John
- Vision – Bob
- Spiritual Life – Stephanie
- Diocese and the National Church -- Bill

Stewardship Committee

Current committee members are Jeff, Julie, Marianne Dice and Jack Southand. Jeff will work with Christina on betting the word out that new members are needed. Vestry members also discussed possible ways to close the projected \$35K budget deficit.

Conflict of Interest Statement

Gregg said Vestry members will find this in their binders and need to read and sign it.

Comments for the good of the Parish

Bill noted that nominees are out for the new presiding bishop, and they include The Rt. Rev. Robert Wright, the bishop for the Diocese of Atlanta, who Bill has met.

Closing from Elaine

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk