

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
March 12, 2024



Present: Rev. Julie Fisher, rector (on Zoom); Dave Guilfoyle, deacon (on Zoom); Gregg Wentzell, senior warden; Jim Michael, treasurer; Stacey Peterson, clerk; Vestry members: Bolaji Ayeseni, Bob Benson, Elaine Brandner, Runci Chidebe, and Bill Ubbes

Absent: John Schaffer, junior warden; Vestry members: Jeff Ittel, Alex Nyquist, Michael Reardon, Stephanie Southard

Spiritual reflections led by Gregg

Agenda for 03-12-2024 meeting was accepted – Bill moved; Runcie seconded.

Minutes for 02-13-2024 meeting were accepted with some corrections; Bob moved; Bill seconded.

Reports

February 2024 Financial Report – Jim

Jim said there was nothing remarkable in this month's report, which was distributed before the meeting.

Vestry accepted the February Financial Report – Bob moved, and Bill seconded.

Deacon's report – Dave

Dave reported that nine people attended a Communion service at the Knolls last week. He thanked Rev. Charlie Brumbaugh for conducting that service and the Sunday service. Communion at the Knolls will be held the first Tuesday of the month. Dave is working on establishing a weekly program at the Knolls.

Rector's report – Julie

Julie distributed her report in advance of the meeting and answered questions on the following topics:

- **How parishioners can help with Campus Ministry.** Julie said students are just now formalizing their Campus Ministry plans. Once they do that, where parishioners can help will be clearer.
- **Whether Bishop White will come for Julie's induction.** Julie said she hopes to meet with the Bishop in April and discuss that among other topics.

Old Business

Building inspection status update – Bill

Bill reported that the Diocese has hired a firm to do free facilities condition assessments for churches that want it. Holy Trinity is participating, and an inspection has been done. The inspector was impressed with the condition of the church building, though he noted a few minor issues. A report will be provided with a follow-up Zoom meeting. The Diocese has said it has funds to help with repair; fund availability will be determined once the assessments are completed, according to Bill.

Mutual Ministry Review (MMR) update – Julie

Julie is working with Rev. Jack Koepke to schedule a meeting for Vestry members who want to be part of designing the MMR process. Julie explained what the MMR is for new Vestry members.

Building Use Policy Committee update – Jim and Bill

Bill said the new Building Use Policy Committee has met and is handling its first request from an outside group wanting to do a fundraiser in the sanctuary. Jim noted that Alex drafted an application form to let outside organizations apply to reserve space. Vestry members weighed in with various ideas on the application process, fee structure, and facilities and equipment that might be available for use.

VPOM Signup – Gregg

Gregg explained VPOM responsibilities and circulated a signup form that will also be set up online.

New Business

Investment policy – Jim

Jim distributed an Investment Policy Statement for the Reserve Fund proposal prior to the meeting. The proposed policy specifies that the Finance Committee oversee Holy Trinity's investment account, and it provides guidance on how the funds are to be invested.

Vestry members voted to accept the Investment Policy Statement as drafted and to name the Finance Committee to oversee the reserve account according to the policy. Bill moved; Bob seconded.

Easter Brunch – Gregg

Amy Wentzell is coordinating the Easter brunch. Signup for food and other tasks is underway.

Parochial Report – Julie

The Parochial Report was distributed prior to the meeting. Julie briefly explained what's included in the report and where the data came from; she also answered questions from Vestry members.

Vestry voted to approve the 2023 Parochial Report – Bob moved; Bill seconded.

Vestry Installation – Julie

The installation of the new Vestry is planned for Sunday, March 17.

Stewardship Committee – recruit new members to address deficit – Julie

This committee has two openings. Julie asked Vestry to suggest candidates.

Comments for the good of the Parish

- Jim said Gregg's opening reading from Donald V. Romanik, president of the Episcopal Church Foundation, should be included as part of the Vestry orientation program.
- Vestry orientation was set for after church March 17.
- Runcie commented that Holy Trinity's Easter brunch was very good experience last year and confirmed that inviting guests was OK.
- Runcie thanked Vestry for the opportunity to be part of the leadership group; he said he and Bolaji were honored to have been invited to serve.

Closing thoughts from Gregg

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk