

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
July 11, 2023



Present: Dave Guilfoyle, deacon; John Harper, senior warden; Rosalyn Benson, junior warden; Stacey Peterson, clerk; Vestry members: Jeff Ittel, Alex Nyquist, Stephanie Southard, Jessica Sparks and Gregg Wentzell (online)

Absent: Rev. Julie Fisher, priest in charge; Jim Michael, treasurer; Vestry members: Karen Schilling and Bill Ubbes

Spiritual reflections led by Jeff

Agenda for 07-11-2023 meeting was accepted with minor changes – Stephanie moved; Rosalyn seconded.

Minutes for 06-13-2023 meeting were accepted – Alex moved; Stephanie seconded.

Deacon's report – Dave

Dave reported that he'd met with Sally Southard at the Knolls to check out possible venues for small group meetings and services. A meeting is planned with folks who live at the Knolls next week.

Vestry Person of the Month (VPOM) review – John

John sent out an updated version of the VPOM instructions prior to the meeting. He highlighted some important points:

- VPOM doesn't have to be at church at 9 a.m. in the summer.
- Closing time after coffee hour is at the VPOM's discretion.
- A limited number of doors remain unlocked during the service (see instructions for specifics).
- Instructions list the doors and lights that must be checked when closing up.
- The VPOM doesn't have to be present at non-Sunday events.

Old Business

Vestry recruiting updates

Vestry members reviewed responses from queries made to various parishioners about interest in being on Vestry.

Supply priests

John reviewed the supply priests hired to handle services in July.

POD and summer outreach

John encouraged Vestry members to do summer outreach to the committees in their pods. Vestry members discussed possible revisions to the Episcopalooza table setup.

Emergency response training and protocols

Bill sent word that Capt. Johns of the Oxford fire department let him know that the fire department no longer provides cardiopulmonary (CPR) and automated external defibrillator (AED) training. John reviewed possible parish resources available for training and noted that Bill is reaching out to other organizations, such as the Red Cross.

AED update

Stephanie showed Vestry the new AED and suggested it be installed outside the upstairs bathroom. Possible ways to handle the monthly maintenance of the equipment were also discussed.

Issue One on Ohio August Election

Vestry consensus was that Holy Trinity should encourage people to vote on August 8 but should leave room for all points of view.

New Business**Episcopalooza II calendar review**

September 10 was identified as a tentative date for this event.

Executive Session

Vestry held a closed executive session

Comments for the good of the parish

- Rosalyn reported that our cleaning person (Joy) has raised concerns about the condition of the kitchen floor tiles.
- John described a related problem with the vent hood over the stove that isn't draining rainwater correctly; possible remediations were discussed.
- Gregg thanked John for providing the Zoom link that made it possible for him to join the meeting while on vacation.
- Stephanie noted the next Vestry meeting is scheduled for election night, August 8. Vestry members tentatively agreed to move the meeting to Wednesday, August 9.

Closing prayer led by Jeff

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk