

## **Minutes for the 2022 Annual Parish Meeting**

Holy Trinity Episcopal Church, Oxford, Ohio

February 27, 2022

**Call to Order and Opening Prayer.** Senior Warden Peter Lindsay convened the meeting at 12:20 p.m. He offered the opening prayer and confirmed that a quorum was present.

**Approval of Minutes.** The minutes of the 2021 Annual Parish Meeting were unanimously approved.

### **Election of Wardens, Vestry Members and Delegates to the Annual Diocesan Convention**

Pete presented the nominees for open parish leadership positions:

- Senior Warden (one-year term): John Harper
- Junior Warden (one-year term): Rosalyn Benson
- Vestry (three-year term, Class of 2025): Jennifer Blair, Alex Nyquist and Bill Ubbes
- Vestry (one-year term to take over Rosalyn Benson's unexpired term): Stephanie Southard
- Diocesan convention delegates: Bob Dice, Marianne Dice, Marilyn Kinzler and Pete Lindsay
- Alternate delegates to Diocesan convention: To be appointed at a later date

Pete opened the floor for nominations and, receiving none, proceeded with a voice vote on each nominee or set of nominees. All were unanimously approved.

Continuing Vestry members are:

- Rosalyn Benson, Glenn Julian, Margaret Smith (Class of 2023)
- Kathy Mohylsky, Karen Schilling, Jessica Sparks (Class of 2024)

The following serve as appointed officers of the parish:

- Clerk of the Vestry: Stacey Peterson
- Treasurer: Jim Michael
- Assistant Treasurer: Jack Southard
- Endowment Trustees: Kathy Mohylsky (chair), Jack Southard and Diana Uhlman

### **Committee Reports and Updates**

Reports from various parish committees were distributed prior to the meeting and will be posted on the parish website. Rosalyn Benson and Kathy Mohylsky were acknowledged for their work collecting and compiling these documents.

### **Financial and Budget Reports (Jim Michael)**

The 2021 Financial Report and 2022 Budget were distributed to parishioners in a combined document prior to the meeting. Jim said the following:

- The church has paid off the Capital Project loan (see Capital Project column on p. 5).
- The nearly \$148,000 in parish bank accounts is more than at this time last year (line 1100, p. 6).
- Line 2820, p. 7, won't carry over to 2022 because the Bath State Bank loan was paid.
- Line 2830, p. 7, won't carry over because the Paycheck Protection Program (PPP) loans from First Financial Bank were converted to grants as part of the federal program.
- The first and last lines of the Restricted Fund Balances (lines 4220 and 4810, p. 8) will not carry over because the capital project loan has been paid, and the endowment funds used to help pay that loan will no longer be needed for that purpose.

- The parish finished 2021 in a good financial position because of the PPP loans. We took a hit on pledge income and used nearly \$20,000 in endowment funds to help pay off the bank loan.
- Jim showed a chart tracking pledge income from 2016-2022 and noted that many parishioners significantly increased their pledge amounts for 2022 but that may not be sustainable.
- The 2022 budget looks good, in part, because we will not pay a full-time rector for at least the first three months of the year.
- Several budget items – such as Outreach and Capital Assets – have returned to the 2022 budget.

In response to questions, Jim said the administrative assistant position is in the budget (see line 5310, p. 3). Jack Southard said the Endowment Report would be emailed to parishioners. He said 2021 was a good year for the endowment, and few changes would be made going into 2022.

### **State of the Parish Report (Pete Lindsay)**

In his State of the Parish Report, Pete said:

- 2021 was a challenging and uncertain year. Keeping worship going in the midst of a continuing pandemic and keeping the parish community together were the priorities.
- Significant progress was made developing audio-visual recording capabilities, under direction of John Harper, Jack Southard and Bob Benson.
- Attendance numbers were down but not to the extent of many parishes, and online worship brought in people from other parts of the country.
- Evening Prayer and Compline were extended year round because of the efforts of Bob Benson, Elaine Brandner, Dave Guilfoyle, Ken Grabach and Jim Michael.
- Hybrid worship is likely to be the future of the parish; Holy Trinity has applied for a grant from the Diocese to upgrade livestreaming and recording capabilities. This, along with some anonymous gifts, will enhance these capabilities.
- Parish communication improved in 2022, with the use of Constant Contact and the relaunching of a monthly Triad newsletter.
- Several groups continue to meet in-person, including Bible study, knitting, weekly prayer and women's lunch groups.
- The Outreach Committee continues to serve drive-through, pickup meals each month and provide support for other community organizations.
- An Interview Committee has been formed and started work to find a new rector.

### **Recognitions**

Glenn Julian reported the Vestry voted unanimously to recognize two leaders for their work in 2022:

- John Harper for his technical expertise that let the parish quickly pivot to online worship and Vestry meetings. John was presented with a Holey T pin.
- Pete Lindsay for keeping the Parish running and the office open, coordinating with the interim priest and communicating with the Diocese. "Pete's leadership role is best exemplified by steady and calm way he carries the cross as he leads the procession," Glenn said. Pete also received a Holey T pin.

Pete and John extended special recognition and thanks to:

- outgoing Vestry members Bonnie Mason and Ken Grabach; and
- office volunteers Rosalyn Benson, Kathy Mohylsky, Margaret Smith and Stephanie Southard.

Comments for the good of the Parish, acknowledged the following:

- Elaine Brandner for keeping the building operating;

- Sarah Michael for making the Red Door Concerts happen;
- Margaret Smith and Bonnie Mason for reviving the monthly Community Dinner;
- Phillip Roberts for providing the church with music and re-establishing the choir;
- the choir for coming together again to sing;
- Judi Nelson for always reaching out to others in need of kind words and support; and
- Bob Benson for keeping the website up and running.

**Adjournment and Dismissal**

The meeting was adjourned at 1:22 p.m. with a prayer by Pete.

Respectfully submitted,

*Stacey Peterson*

Stacey Peterson, Clerk