

Vestry Minutes

Holy Trinity Episcopal Church, Oxford, Ohio

Oct. 11, 2022



Present: Rev. Julie Fisher, priest in charge; Dave Guilfoyle, deacon; John Harper, sr. warden; Rosalyn Benson, jr. warden; Jim Michael, treasurer; Stacey Peterson, clerk; Vestry members: Glenn Julian, Kathy Mohylsky, Margaret Smith, and Bill Ubbes

Absent: Jennifer Blair, Alex Nyquist, Karen Shilling, Stephanie Southard and Jessica Sparks

Spiritual reflections led by John

Agenda for the 10-11-2022 meeting was accepted with a revision to note Karen's absence – Bill moved; Kathy seconded.

Minutes for the 09-12-2022 meeting were accepted – Bill moved; Kathy seconded. The Sept. 30, 2022, resolution approving the parish administrator salary was entered into the record.

September Financial Report – Jim

Jim noted the following:

- The September Financial Report was distributed in advance of the meeting. The quarterly Expense Detail report was not distributed but is available if anyone wants it.
- Duke Energy made adjustments to the church's July and September bills; in the end, the church ended up paying the normal amount for each month.
- Net income is more than \$100,000; that may mean the church could forgo transferring income from Endowment Fund, which has happened in the past to help with debt service. Now that the construction loan is paid off and bottom line is strong, there might be reason to re-examine this use of Endowment Fund income.

A motion to accept the September Financial Report was unanimously approved – Rosalyn moved; Margaret seconded.

Approval of charitable bequest – John

A motion to accept a \$5,000 charitable bequest from Frank Jordan to support organ concerts or concerts performed by visiting artists that feature the organ was unanimously approved – John moved; Rosalyn seconded.

Stewardship Committee Meeting – John

Jack Southard's notes from the Sept. 28, 2022, meeting of the Stewardship Committee were shared with Vestry members in advance of this meeting. Rosalyn noted the committee has identified the possible need for a Fellowship Committee; she said will be discussed at a future Vestry meeting.

Priest-in-Charge Report – Julie

Julie noted the following events, activities and efforts:

- Blessing of the animals was held October 9. A dozen people, numerous dogs and two cats attended. People also brought photos of pets, including ones that are no longer with us.
- Pastoral care visits are underway; Julie and Dave are working on revitalizing the visitation team.

- The Outreach Committee met recently (see item below).
- All parish green books have been returned except one, which is coming soon.
- Bishop Smith enjoyed his time at Holy Trinity and was happy with what he heard and saw.
- Julie and Dave plan to meet with the Worship Committee to discuss 2023.
- Julie hopes to get parish communication happening on a weekly basis and share information farther in advance.
- Rosalyn is working on finalizing the full list of everyone in the church.
- Julie commended John for his work updating the photo directory.
- Karen and Julie will draft a marketing plan for hiring the parish administrator.

Insurance review – Jim

Jim met with Holy Trinity's insurance company on September 26 and reported that everything is in order. He plans to do a full report on church insurance coverage in the future.

2023 budget – Jim

Version 2 of the 2023 budget was shared with Vestry members in advance of the meeting. It has a projected \$33,000 deficit. However, Jim noted the budget frequently shows a deficit early in the planning process, and it is likely to decrease as more information is available.

Parish Nominating Committee – John

It's time for this committee to start its annual work. Members are the following:

- John as chair;
- outgoing Vestry members – Glenn, Margaret and Stephanie;
- one Vestry member with a year remaining on their term – Kathy;
- one congregant at large yet to be appointed; and
- Julie as an ex officio member.

148th Annual Convention of the Diocese of Southern Ohio – John

The convention is Nov. 19, 2022. Bob and Marianne Dice, Marilyn Kinzler and Pete Lindsay were elected as delegates at the Annual Parish Meeting. No alternate delegates were elected. John will check with the delegates to make sure they can attend the convention either in person or via Zoom.

Outreach – Margaret and Julie

The Outreach Committee and other interested parishioners met to discuss resumption of inside Community Dinners. A small crowd is expected at the October 26 dinner. It will take place at 5:30 p.m., with parishioners bringing sides and desserts. Dave is creating a sign-up sheet for workers and food donations.

Margaret noted that Outreach will follow up on a suggestion to invite speakers, community resource people and musicians to the dinners to make them about more than just food.

Old Business – John Harper

- New office computer has been purchased, and copy machine is fixed.
- Parish documents continue to be moved to the Google Drive, including final versions of Vestry meeting minutes. John will provide Vestry members with access to the Google Drive.
- Events are now being added to the Google Calendar.
- Dave will look into how to get the Google Calendar on the website.

- Robinson will be here Thursday to upgrade Wi-Fi and install cameras.
- Photos sessions for the directory are scheduled for October 19 and a second day in November.

New Business

A request have been made to use the church for a recording session. The room and building use and rental policy might need to be reviewed. John said Vestry will return to this topic in the future.

Topics for future discussion

Frank Jordan estate bequest – John

Holy Trinity is the designated beneficiary of a \$128,000 unrestricted gift from Frank Jordan. Julie recommended a discernment committee be formed to gather ideas on how to use the money.

Life planning – Rosalyn

Rosalyn suggested Vestry consider the possibility of community discussions that focus on life and end-of-life planning. Parishioners and others in the community might benefit from discussing issues such as care as we age, finances, and changes that happen when you retire or lose your job. John said we should think about this and maybe form a committee

Connecting to Diocese – John

- Bishop Smith raised questions about how connected is Holy Trinity to the Diocese? John asked what might that connection look like? He suggested it could include field trips to cathedral; people volunteering for Diocese events, projects and committees; and more involvement at the Procter Center.
- A point was made that the Diocese could do more to assist people in the church who are volunteering their time in areas in which they don't have much experience. Julie noted that there is movement in that direction with Diocese staff reaching out to see how the church is doing and how they can help.

Comments for the good of the parish

- John noted great job on blessing of the animals.
- Julie thanked Kip for participating.
- Rosalyn invited everyone to the Blink parade in Cincinnati where Oxford Community Arts Center is one of seven floats.

Closing prayer led by John

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk