

**Vestry Minutes**  
**Holy Trinity Episcopal Church, Oxford, Ohio**  
**April 20, 2022**



**Present:** Dave Guilfoyle, Deacon; John Harper, Sr. Warden; Rosalyn Benson, Jr. Warden; Jim Michael, Treasurer; Stacey Peterson, Clerk; Vestry members: Jennifer Blair, Glenn Julian, Kathy Mohylsky, Alex Nyquist, Karen Schilling, Stephanie Southard, Jessica Sparks and Bill Ubbes

**Absent:** Margaret Smith (who had spoken with John ahead of the meeting about her thoughts on the Priest in Charge (PiC) candidate)

**Interview Committee's PiC recommendation – John**

John reported that following the April 18 reception with Vestry members, the PiC candidate had dinner with the Interview Committee (IC), followed by an in-person interview. Additional meetings were held Tuesday morning, and references were checked. The IC voted unanimously the evening of Tuesday, April 19, to recommend that Holy Trinity call the candidate as its PiC.

In a voice vote, Vestry members unanimously approved the decision to call the candidate as the new Priest in Charge. John moved and Stephanie seconded.

**Next Steps – John**

The next step is for John to let the Canon for Transitions know the decision. That would be followed by a call with Bishop Smith, who will give official approval of the decision. A contingent offer is made to the candidate.

The details of the compensation and benefits package are then worked out, and a Letter of Agreement is drafted and signed by the senior warden, the candidate and the Bishop.

Vestry members discussed and raised questions about various scenarios. John will follow up on these following items:

- a more specific timeline for the remaining steps;
- if a Transition Committee must be formed to facilitate the new priest's move to Oxford; and
- a template for the Letter of Agreement.

**Closing prayer for the Parish** was led by John and Dave said a prayer of thanks.

Respectfully submitted,

*Stacey Peterson*

Stacey Peterson, Clerk