

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
Feb. 8, 2022



Present: Pete Lindsay, Sr. Warden; John Harper, Jr. Warden; Jim Michael, Treasurer; Stacey Peterson, Clerk; Vestry members: Rosalyn Benson, Ken Grabach, Kathy Mohylsky, Margaret Smith and Jessica Sparks with Dave Guilfoyle, Deacon, and Glenn Julian and Bonnie Mason attending via Zoom until 8:15 p.m.

Absent: Karen Schilling

Spiritual reflections led by Margaret

Agenda for 02-08-2022 meeting was unanimously approved with one addition.

Minutes for the 01-11-2022 were unanimously approved – Jessica moved and Kathy seconded.

Minutes 01-25-2022 were unanimously approved – Kathy moved and Margaret seconded.

January Financial Report – Jim

Jim provided the following insight into the January Financial Report that was provided to Vestry via email in advance of the meeting:

- Budget figures are tentative and may change.
- Outstanding pledge income \$226,663 (see page 1).
- Pledge income received is up because of parishioners who paid before end of previous 2021.
- Various budget categories look good at this point.
- There is \$185,596 in the bank (see page 5), with \$155,910 in unrestricted cash (see page 7).

The January Financial Report was unanimously approved – Margaret moved and Rosalyn seconded.

2022 Budget -- Jim

Jim made the following comments on the 2022 Budget document that was handed out to Vestry at the beginning of the meeting:

- A column has been added showing what has changed from the December version of the budget.
- We have a positive net income balance (see page 4).
- This version budgets for a full-time rector and a part-time administrative assistant for nine months of 2022. Information is provided showing those items for 12 months (see page 4).
- This version adds back funds for items that were previously decreased, including the Seminary Donation, Outreach Donations and Capital Assets.

The 2022 Budget was unanimously approved -- Ken moved and Rosalyn seconded.

Interview Committee Report – Jessica

Jessica reported no significant developments since her January 26 email. The Interview Committee is working on developing a list of the questions it will ask the candidate and the script it will follow for the first interview.

Nominating Committee Report – John and Pete

John reported that the members of the Nominating Committee are Pete, John, Ken, Glenn, Bonnie and Jack Southard. Several people have been nominated and the committee is working on a final slate of candidates.

Old Business

Contract for extended supply priest from Diocese – Pete

Pete reported the following:

- Rev. Wilson will be the supply priest through the end of February.
- We hope to have one supply priest from March 1 through arrival of the priest in charge (PiC).
- Vestry members discussed what additional hours they would like the supply priest to provide beyond Sunday services, particularly during Holy Week.
- Suggestions were made to have one extra day a week for non-Holy Week weeks and to have flexibility built into the agreement for unexpected events.
- Vestry members gave Pete permission to move ahead with the discussions.

New Business

Approval of 2021 Parochial Report– Jim and Pete

Jim and Pete explained the following about the draft of the 2022 Parochial Report, which was provided to Vestry members via email in advance of the meeting

- We need to submit the report by the March 1. It would be best to submit it and keep collecting more and better data that can be provided separately to a PiC candidate if needed.
- Vestry members discussed the requirement that church participation is defined in two ways: Those who are baptized and those who are communicants in good standing.
- They also discussed how to vet the list of non-attendees.

Vestry unanimously accepted the 2021 Parochial Report – Rosalyn moved and Ken seconded.

Discretionary Fund authorization for Dave – Pete

Vestry unanimously approved a motion to give Dave authority to use the Rector's Discretionary Funds in conjunction with approval from the Senior Warden until we have a full-time PiC– Rosalyn moved and Jessica seconded.

Annual Parish Meeting Reports – Pete

Pete said the 2022 Annual Parish Meeting will take place in the Nave. 25 people are needed for a quorum. Some committee reports have been submitted, but he is still waiting for others. Rosalyn and Kathy volunteered to put together the final report.

Note: Dave, Bonnie and Glenn lost Zoom connection to the meeting at 8:15 p.m. when John's laptop stopped working.

Possible Dice family gift of Stations of the Cross plaques – Pete

- Pete reported that, according to interim rector Terri Thornton, acceptance or nonacceptance of this gift should have been decided by the priest and not Vestry because it is a liturgical decision. The new PiC will need to address this issue.
- The point was raised that if this gift were considered like any other physical gift to the parish, it would be Vestry's decision according to the Gift Acceptance Policy.
- It was also noted that the Dice family may want the plaques back at this point. There was strong consensus that the plaques should be returned if this is the case.

Comments for the Good of the Parish

- Gratitude was extended to Pete, Ken and Bonnie for their service to the Parish on Vestry.
- The Nominating Committee was commended for its recent work.
- Suggestion was made to recognize Rev. Terri Thornton's contribution to the Parish.

Vestry unanimously approved the following resolutions – Margaret moved and Kathy seconded:

*Be It Resolved that this Vestry record, with gratitude and appreciation, the efforts of the **Holy Trinity Stewardship Committee** in helping create a culture of giving, to guide our congregation towards realizing its mission and vision for 2022 and beyond.*

*Be It Resolved that this Vestry record, with gratitude, the faithful leadership and extra efforts of **Reverend Deacon David Guilfoyle**, for his work in guiding the congregation in worship, in Bible study, and in contributions to Vestry in these months as we move towards calling our new priest.*

*Be It Resolved that this Vestry records a statement of love and support to **Bob and Rosalyn Benson**, as Bob prepares for surgery and Rosalyn grieves the passing of her mother.*

Closing prayer was led by Margaret.

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk