

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
January 11, 2021



Present: Dave Guilfoyle, Deacon; Pete Lindsay, Sr. Warden; John Harper, Jr. Warden; Jim Michael, Treasurer; Stacey Peterson, Clerk; Vestry members: Ken Grabach, Glenn Julian, Bonnie Mason, Kathy Mohylsky, Karen Schilling, Margaret Smith and Jessica Sparks

Absent: Rosalyn Benson

Spiritual reflections led by Kathy

Agenda for 01-11-2022 meeting was approved – Karen moved and Kathy seconded.

Minutes for the 12-14-2021 meeting were unanimously approved – Karen moved and Jessica seconded.

December Financial Report – Jim

The December Financial Report covering 12 months and the 2021 Expense Detail Report were sent to Vestry members prior to the meeting. Jim noted the Financial Report is close to the final version that will be presented at the Annual Parish Meeting.

Jim went over several points in the Financial Report, including entries for the following:

- Several lines were added to cover annual depreciation entries.
- Transfers entries were added, reflecting the payoff of the Bath State Bank loan (7000 lines).
- Capital Project column (page 5) will go away with the new year because of the loan payoff.
- The water bill is over budget for the year (line 5183) because of a large and unexpected December bill.
- The name of the Christian Education line is now Family Ministries (line 5710).
- The Christmas offering totaled \$2,450 (line 4351).

The church is ending 2021 in decent shape, Jim said, with net income of \$85,000 and pledges of just under \$227,000 for 2022. A suggestion was made to acknowledge the work of the Stewardship Committee.

Vestry members unanimously accepted the December Financial Report – Margaret moved and Ken seconded.

Transfer Request from Frank Jordan Fund -- Jim

Vestry members unanimously approved transferring \$750 from the Frank Jordan Fund to the Special Music Program to support guest musicians – Ken moved and Karen seconded.

Deacon's Report – Dave

- Peter Dahoda's funeral will be Saturday, January 15, at 2 p.m.

- Plans are being made to inter Bill Rouse's ashes in the Parish garden in the spring
- Dave is setting up the rector's computer for new priest.
- Dave's office hours are Tuesday and Thursday 9 a.m. to 1 p.m.
- He's leading Morning Prayer services at 8:30 a.m. on Tuesday and Thursday.

Vestry unanimously approved Dave's request to do a trial of the RitePlanning bulletin design application – Karen moved and Jessica seconded.

Interview Committee Report – Jessica

Jessica reported that there has been no activity in the last month as the committee is waiting for the Diocese to vet candidates.

Pete noted that the reason Rev. Terri Thornton didn't remain as interim priest beyond December 31, 2021, was that the Diocese Transition Office scheduled her at another parish. He added that Rev. Charles Wilson will continue working with Holy Trinity through January.

Nominating Committee Report – John and Pete

John said Parish members have been notified that the Annual Parish Meeting will take place February 27. The notification included a list of what positions need to be filled, who is eligible and how the nomination process works. Nominations must be submitted by February 13.

Retiring Vestry members are Ken, Bonnie and Ellen Reister (resigned February 2021).

Positions to be filled are:

- junior and senior wardens;
- three Vestry members;
- four delegates to the Diocesan Annual Convention; and
- two alternate delegates to the convention.

Members of the Nominating Committee are John, Ken, Glenn, Pete and Bonnie. Margaret is also eligible to be on the committee. Further discussion revealed that a non-Vestry member may need to be added to the committee to meet Parish Bylaw requirements.

Vestry members approved Pete as chairperson of the Nominating Committee – Glenn moved and Kathy seconded. The vote was unanimous with Pete abstaining.

Old Business

Livestreaming Capability Upgrades – Pete

Pete provided the following update:

- Robinson is figuring out exactly where cables will go.
- Technical Consulting Partners' (TCP) \$7,724 equipment proposal from May 2021 could increase by 15%, according to the Diocese.
- Equipment may not arrive until summer.

A Vestry member asked if we are making it too easy for people to stay home.

Vestry members unanimously approved the \$7,724 TCP proposal, as well as the possible 15% increase – Bonnie moved and Ken seconded.

New Business

Recognition and appreciation of Rev. Terri Thornton's work – Pete

Several ideas were suggested, and Vestry members decided to think more about this.

Annual Parish Meeting Reports – Pete

Pete suggested using the committee reports done for the annual meeting to also help give the incoming priest in charge a better picture of Holy Trinity's ministries, charges and activities. No objections were raised, and Pete will send a request for reports to committee chairs.

Diocesan Creation Care Energy Efficiency Grants and Loans -- Pete

The Diocese's Creation Care Group has announced that \$10,000 grants and loans are available through December 2022. They involve the Parish having an energy audit done of the building and implementing energy-efficiency upgrades. Suggestions were made to get input from Lisa Herrmann and Elaine Brandner.

Comments for the Good of the Parish

- Ken said with all the uncertainty right now, we need to be patient with ourselves.
- Karen expressed appreciation for everything Dave is doing for the Parish.
- Bonnie said prayers for our community are important right now.
- Jim asked about and it was confirmed that the resolution of appreciation for the Interview Committee was passed on to the chairs of that committee.
- John said he will provide language for a resolution of appreciation for the Stewardship Committee.

Closing prayer was led by Kathy

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk