

Vestry Minutes
Holy Trinity Episcopal Church, Oxford, Ohio
Sept. 14, 2021



Present: Terri Thornton, Interim Rector; Dave Guilfoyle, Deacon (on video); Pete Lindsay, Sr. Warden; John Harper, Jr. Warden; Jim Michael, Treasurer; Stacey Peterson, Clerk; Vestry members: Rosalyn Benson, Ken Grabach, Glenn Julian, Kathy Mohylsky, Bonnie Mason, Karen Schilling, Margaret Smith (on video), Jessica Sparks

Spiritual reflections led by Karen

Agenda for 9-10-2021 meeting was unanimously approved

Approval of minutes for 8-23-2021 meeting: No changes requested; unanimously approved

Reports

August Financial Report -- Jim

Jim highlighted the following:

- We're waiting for Small Business Administration approval of forgiveness on the second Payroll Protection Program loan; it's likely to come through by next month.
- The line item From Endowment for Debt Service (4810) exceeds budget because the endowment has helped pay off the Bath State Bank loan.
- Employment Compensation (5300) is underbudget because we're not paying an administrative assistant or choir director.
- \$906 was spent on the Red Door concert series (5726)
- Seasonal donations (5735) is overbudget because we paid out the Easter and Christmas offerings. The Christmas offering was held over from last year.
- Food Ministry (5770) is overbudget but donations and a Diocese grant have covered it.
- Interest on Debt (5910) is underbudget because we're not paying interest anymore.
- The note to Bath State Bank still shows on page 6 because it was paid off after September 1.

Terri said we will pay Phillip Roberts an additional \$150 per month during choir season because he is serving as both organist and choir director. A motion to approve the additional \$150-a-month compensation during choir season was unanimously approved. Rosalyn moved, John seconded.

The August Financial Report was unanimously accepted by the Vestry.

Designation of an alternate Diocese convention delegate -- Pete

The need to find an alternate delegate to the annual Diocese convention was discussed. Terri will reach out to a possible candidate.

Guidelines for Holy Eucharist -- Terri

The new bishop released guidelines for Holy Eucharist. Challis intinction will no longer be allowed. Holy Trinity has been using a bowl for intinction. Terri would like to continue allowing this; Vestry had no objection.

Interview Committee report – Jessica

The Holy Cow Survey email went out on September 12. It will be available until October 3. An ice cream social is planned for after church on the last day of survey. Survey results will be presented over Zoom to the Interview Committee and the Vestry.

Stewardship Committee report – Rosalyn

The committee includes Jack Southard, Sarah Michael, XXX and Rosalyn. It has met three times and is discussing how to make stewardship year-round effort. Vestry members contributed some thoughts on possible message and strategy. Terri was asked to update congregation on Sunday about the existence of the committee and its progress. Suggestions were also made as to possible places to put a QR code that could provide access to information on stewardship.

Bill Bausano tribute report – Rosalyn

Rosalyn described the plans for Sunday. About 75 people are expected. There are 40 letters in the memory book. Steve Elliot will serve as MC. Bill has asked to address the congregation on Sunday.

Old Business

Continuation of tabled budget resolution pending revised budget – Pete

Vestry must approve a projected 2022 budget two to three weeks before posting the priest-in-charge position. Vestry discussed the four budget options. Terri and Jim will do further work on the option selected for Vestry to vote on next month. The resolution will remain on the table.

Update on livestreaming equipment and grant application -- Terri

Robinson estimate to install livestream and video equipment in the church is just under \$12,000. The Diocese will likely cover about 70%; the church will pay about 30%. We should have final word from the Diocese by the end of September. Vestry discussed the possibility of wiring the chapel.

New Business

Vestry charge for the Stewardship Committee – Rosalyn

Rosalyn shared a draft of Vestry's charge to the Stewardship Committee in email. Amendments from Kathy and Rosalyn were discussed. Rosalyn will have the committee review a revised version of the charge before presenting it to the Vestry to approve.

Coffee hour – Terri

Terri noted that we should keep coffee hour outside as long as possible, but Vestry also should start planning for the first snow and whether to move it inside.

Edmonds lawn care contract – Pete

Holy Trinity changed lawn care companies 1.5 months ago. The one-year contract is for \$205 a month. Vestry discussed a request from the vendor (Edmonds) to raise the fee to \$255 a month. Vestry unanimously accepted the contract (without an increase). Karen moved, Rosalyn seconded.

October Vestry meeting date – Pete

The Holy Cow presentation of the survey results to the Interview Committee, and the Vestry is scheduled for October 12. The October Vestry meeting will be held on October 19.

Letter of Agreement extension to Nov. 30 for Rev. Thornton – Pete

(Terri and Jim left the meeting prior to the discussion and vote.) Vestry unanimously approved a one-month extension through Nov. 30, 2021, to Terri's contract. Glenn moved, John seconded.

Comments for the Good of the Parish

Bonnie and Margaret reported the following Outreach updates:

- The Outreach Committee will plan to have a sign alerting people when food has run out.
 - Fruit is needed for the October dinner.
 - St. Mary's has stopped its monthly Community Dinner because the building they used was repurposed for the church's student ministry.
 - A basket is available in the Bishop's Foyer for mittens.
 - Margaret and Terri are talking about having a sister congregation in Louisiana.
 - The Outreach Committee recommended sending \$500 to Episcopal Relief and Development.
- Vestry voted unanimously to approve; Rosalyn moved, John seconded.

Closing prayer was led by Karen.

Respectfully submitted,

Stacey Peterson

Stacey Peterson, Clerk