

**THE 2020 SPECIAL REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
 ACCORDING TO CANONS I.6, I.7, AND I.17  
 (OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**




Name of Congregation <b>Holy Trinity Episcopal Church</b>		Diocese <b>Southern Ohio</b>	
Street Address 1 <b>25 E. Walnut Street</b>		City <b>Oxford</b>	State <b>OH</b>
Street Address 2		Zip + 4 <b>45056-1892</b>	County <b>Butler</b>
Mailing Address 1 <b>25 E. Walnut Street</b>		City <b>Oxford</b>	State <b>OH</b>
Mailing Address 2		Zip + 4 <b>45056-1892</b>	Phone # <b>513 523-7559</b>
Federal Tax ID # <b>31-0594655</b>	Congregation's Email address <b>holytoffice@gmail.com</b>	Congregation's Web Address <b>http://holytrinityoxford.org/</b>	

**Report Preparation**

Page 2 Prepared by (Print or type name) <b>Rev. Theresa Thornton</b>	Daytime Phone <b>513 703-6236</b>	Email Address <b>revtjthornton@gmail.com</b>
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**Certified by the Clerk of the Vestry**

Certified by (Print or type name) <b>Stacey Peterson</b>	
Signature 	Date <b>02/23/2021</b>

**Certified by Treasurer/Financial Officer**

Certified by (Print or type name) <b>James E. Michael</b>	
Signature 	Date <b>02/23/2021</b>

**Certified by Rector/Vicar/Person in Charge**

Certified by (Print or type name) <b>Rev. Theresa Thornton</b>		Daytime Phone <b>513 703-6236</b>	Email Address <b>revtjthornton@gmail.com</b>
Signature 	Date <b>02/23/2021</b>		

**Vestry Approval**

Indicate date that your 2020 Parochial Report was approved by the Vestry or Bishop's Committee (Canon I.6.1)	Date <b>02/23/2021</b>
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**Parochial Report Completion**

How many people participated in completing this parochial report?	<b>13</b>
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it):	<b>Rector/Vicar, Wardens, Vestry Member, Treasurer</b>

**Membership, Attendance and Services of the Reporting Congregation**

**Using Last Year's Report:**

Using the 2019 Parochial Report, record the Number of Baptized Members Reported as of December 31, 2019. (See your 2019 Parochial Report, Box M19)

Active Baptized Members of the Reporting Congregation Reported Last Year

Members Reported Last Year = M19. 196

**Using the Register of Church Membership and Rites:**

During the Report Year  
Increases in Membership

1. Increases during year: All members added to the baptized members section of your congregation's Membership Register during 2020 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count. Total Increases = 1. 10

Decreases in Membership

2. Decreases during year: All baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count. Total Decreases = 2. 20

Active Baptized Members of the Reporting Congregation At Year-End

M20: Add the increases entered in Box 1 to Box M19. Then subtract the decreases entered in Box 2 for the total active membership as of December 31, 2020  
Total Active Baptized Members (end of report year) = M20. 186

Communicants in Good Standing of the Reporting Congregation  
Adults

Communicants in good standing: All baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

3. Adult communicants in good standing (age 16 and over) = 3. 171

4. Youth communicants in good standing (under age 16) = 4. 15

5. Total communicants in good standing (3 + 4) = 5. 186

Others Active

6. Others who are active whose baptisms are not recorded in the Parish Register, or in another Episcopal congregation. Others = 6. 3

**Using the Service Register:**

Average Sunday Attendance for 2020

7. Sunday (& Saturday Evening) Attendance: Divide total attendance by the total number of Sundays when services were held. For 2020, calculate Average Sunday Attendance for January 1 through Average Sunday Attendance = 7. 76

8. Average Principal Worship Service Attendance on a Weekday (in congregations without Sunday or Saturday evening services) = 8. 0

Easter Attendance in 2020

9. Easter Sunday Attendance (9) n/a

**Sacraments & Services:**

Number of Holy Eucharists Celebrated During 2020

Provide information for in-person and online separately. Count in-person worship that was also streamed as in-person worship.

	In-person	Online
10. Total Sunday & Saturday Evening Eucharists (10)	<u>9</u>	<u>0</u>
11. Total Weekday Eucharists (11)	<u>2</u>	<u>1</u>
12. Total Private Eucharists (12)	<u>23</u>	<u>0</u>
13. Daily Offices Held on Sunday (13)	<u>6</u>	<u>70</u>
14. Daily Offices Held on Weekdays (14)	<u>15</u>	<u>175</u>
15. Marriages conducted in 2020 (15)	<u>0</u>	<u>0</u>
16. Burials conducted in 2020 (16)	<u>1</u>	<u>1</u>

Daily Offices and Other Services Held During 2020

**Using the Register of Church Membership and Rites:**

Baptisms in 2020

17. Baptisms 16 years and older (17) 0

18. Baptisms under 16 years of age (18) 0

Confirmations in 2020

19. Confirmations 16 years and older (19) 0

20. Confirmations under 16 years of age (20) 0

Received in 2020

21. Received by a bishop (21) 0

**Education:**

Children and Youth

22. Total Church School Students Enrolled (22) n/a

Adult Education

23. Regular Sunday or weekday adult education programs held? Yes  No

24a. Number of adults engaged in religious education or spiritual formation 12

24b. Number of children and youth engaged in religious education or spiritual formation 4

Congregation	City	Diocese	Page 3
<p>24c. What was the impact of the pandemic on participation of children and youth in religious education or spiritual formation?</p> <p>Select one <input checked="" type="checkbox"/> Significantly less   <input type="checkbox"/> Less   <input type="checkbox"/> About the same   <input type="checkbox"/> Slightly more   <input type="checkbox"/> Significantly more</p>			
<p>24d. What was the impact of the pandemic on participation of adults in religious education or spiritual formation?</p> <p>Select one <input checked="" type="checkbox"/> Significantly less   <input type="checkbox"/> Less   <input type="checkbox"/> About the same   <input type="checkbox"/> Slightly more   <input type="checkbox"/> Significantly more</p>			

**Languages in which Worship is conducted:**

25. English    Spanish    French    Other

26. Other (please list) \_\_\_\_\_

**2020 worship during the Pandemic:**

1.	Did you offer online worship prior to the pandemic?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
2.	Did you offer online worship during the pandemic?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	2a. If you answered yes, was worship		
	<input checked="" type="checkbox"/> produced solely by your congregation?		
	<input type="checkbox"/> produced in collaboration with other congregations or the diocese?		
	2b. If you answered no, did you direct the congregation to online worship by other congregations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.	What platforms did you use for worship? Facebook, Zoom Meeting, YouTube, Vimeo, etc.		
4.	Was your online worship primarily livestreamed or prerecorded?		
	<input type="checkbox"/> Livestreamed <input type="checkbox"/> Prerecorded <input checked="" type="checkbox"/> Both		
5.	If livestreaming services was new to your congregation during the pandemic, do you plan to continue streaming services after restrictions are lifted?		
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
6.	Where did you record or stream virtual services? Combo		
7.	Did you return to in-person worship in 2020?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
8.	What metrics or analytics are you tracking for online worship? Total Views, Unique views, Estimate of viewers per device		
9.	Does most of your congregation have access to broadband internet and devices to view online worship?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Racial Justice and Reconciliation:**

10. Our congregation is actively addressing and working toward racial justice and reconciliation  Yes  No

11. Working toward racial justice and reconciliation is a priority for our congregation

Strongly Disagree    Disagree    Neutral    Agree    Strongly Agree

To be answered by the Vestry/Bishop's Committee

12. The Vestry/Bishop's Committee is committed to working toward racial justice and reconciliation

Strongly Disagree    Disagree    Neutral    Agree    Strongly Agree

To be answered by the Rector/Vicar

13. The Rector/Vicar/Clergy are committed to working toward racial justice and reconciliation

Strongly Disagree    Disagree    Neutral    Agree    Strongly Agree

**Stewardship and Financial Information of the Reporting Congregation****Giving Information for 2020 :**

Number of Pledges	1. Number of signed pledge cards for 2020-report year	(1)	59
Total \$ Pledged	2. Total dollar amount pledges for 2020-report year	(2)	\$222,493

**Report of Revenues and Expenses for 2020 :**

Operating Revenues	3. Plate offerings, pledge payments & regular support	(3)	\$227,615	
	4. Money from investments used for operations in 2020	(4)	\$19,996	
	5. Other operating income, including unrestricted gifts & restricted gifts used for operations, & contributions from congregation's organizations • include your Paycheck Protection Program (PPP) loan in line 5 only if it has been converted to a grant. • Enter the amount of your PPP loan on the next page (line 22) whether or not it was converted.	(5)	\$6,044	
	6. Unrestricted bequests used for operations	(6)	\$0	
	<b>Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A</b>			<b>\$253,655</b>
	7. Assistance from diocese for operating budget	(7)	\$324	
	<b>Total Operating Revenues (A + 7) = B</b>			<b>\$253,979</b>
Non-Operating Revenues	8. Funds received for capital projects	(8)	\$43,323	
	9. Additions to endowment, & other investment funds	(9)	\$200	
	10. Contributions & grants for congregation based outreach & mission programs	(10)	\$2,320	
	11. Funds for transmittal to other organizations	(11)	\$4,085	
	<b>Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C</b>			<b>\$49,928</b>
<b>Total All Revenues (B + C) = D</b>			<b>\$303,907</b>	
Operating Expenses	12. To diocese for assessment, apportionment, or fair share	(12)	\$30,303	
	13. Outreach from operating budget	(13)	\$0	
	14. All other operating expenses	(14)	\$207,401	
	<b>Subtotal Operating Expenses (12 + 13 + 14) = E</b>			<b>\$237,704</b>
Non-Operating Expenses	15. Major improvements & capital expenditures	(15)	\$0	
	16. Expense for congregation's outreach & mission	(16)	\$1,136	
	17. Funds contributed to Episcopal seminaries	(17)	\$0	
	18. Funds transmitted to other organizations	(18)	\$7,635	
	<b>Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F</b>			<b>\$8,771</b>
<b>Total All Expenses (E + F) = G</b>			<b>\$246,475</b>	

**At Year-End:**

As of December 31, 2020	19. Total cash in all checking & savings accounts	(19)	\$109,246
	20. Total investment at market value (not including cash reported in line 19)	(20)	\$751,056

**Continuing Stewardship and Financial Information of the Reporting Congregation****Information for 2020:**

21. Did your congregation apply for Paycheck Protection Program (CARES Act) loan?  Yes  No

22. Did your congregation receive a Paycheck Protection Program loan?  Yes  No

If yes, how much did your congregation receive? 32,400

23. Has the loan been forgiven?

Yes

No

In process

Have not applied yet

24. Please provide an estimate of additional expenses your congregation incurred due to the pandemic (equipment for broadcasting services, Zoom and other subscriptions, personal protective equipment, sanitizing supplies, additional liturgical expenses, etc.). 409

25. Did you change your approach to stewardship/fundraising in light of the pandemic?  Yes  No

If yes, please explain:

We had no live services so that venue could not be used as it has been in the past.

26. If you have an endowment or reserve funds, how did usage of those funds in 2020 change compared to 2019?

Increased

Decreased

Same

27. How significant is the negative impact of the pandemic on your congregation's finances for 2021?

Very significant

Somewhat significant

Neutral

Somewhat insignificant

Very insignificant

Comments:

We've lost parishioners. This is attributable to a number of factors, of which the pandemic is one. During the pandemic we've gotten by financially due to cost savings and PPP loans. But the impact of the loss of parishioners will extend beyond the end of the pandemic.

Narrative Questions

Clergy, Vestry and Staff are encouraged to participate in answering these questions.

1. What were the primary opportunities, innovations and challenges in conducting worship during the pandemic? What did you learn?

Initially, the challenges were the abrupt cancellation of in-person worship, in conjunction with the departure of the Priest, and the evolving understanding of the virus, as well as the ever-changing directives and guidance for return to gathering. Additional challenges were responding to and adapting worship, ministries, fellowship, meetings, and all our activities, to an online presence with few technology resources and a limited number of persons with the needed skillsets and enthusiasm for tackling the technology. COVID also has created challenges for the transition process, and we must consider our response to the pandemic to be a critical evaluation for future clergy calls.

The parish has managed to address these challenges in innovative and creative ways to use available technology to maintain worship and opportunities for parish involvement, including daily online Evening Prayer and Compline; a pre-recorded Sunday liturgy that includes our beloved musicians, and is available on our website, facebook, and a new YouTube channel; Zoom Coffee Hour; new electronic communications initiatives and upgrading of our website; using our outdoor spaces for meetings and new ways to gather, including a Drive Through Blessing of the Animals and Ashes to Go.

COVID forced us to recognize that the church is not a building, but a community that needs refreshment and hope through connection. And, while we couldn't do everything the way it had been done, we could find ways to do things, focusing on using the blessings and talent that we have. However, doing all the things we're doing is exhausting and it is stressing the resources and people we have, including our budget.

2. What are the primary opportunities and challenges your church is facing as it plans for the future?

COVID has brought to the forefront challenges that we need to face, and should have been facing, including: long term financial stability, with dwindling financial support and stewardship; aging and declining population; the demands of 'hybrid' worship and maintaining connections in a hybrid community; the loss of the weekly rhythm of Sunday morning; leadership development; mission and vision; understanding the changes in our community around us and how we can be a changing church in a changing world. We need to face that returning to in-person worship will not be a return to the church of 2019.

Identifying challenges is the first step toward owning and acting upon them and seeing them, not as losses or failures, but as opportunities to make us stronger and healthier in the long term.

3. What three things have changed the most in how the church conducts its ministry?

1. Understanding how to do socially-distanced ministry to the parish and the community, and the skills and resources needed to address new ways to fulfill and communicate our mission. We're still exploring how to welcome and reach "virtual" students and how to address food insecurity.
2. Finding the resources, the talent, the skills, and the systems to envision new ways to do ministry for some members of a congregation who are not familiar or comfortable with using technology, and some of whom would prefer to do things as they've always been done.
3. Planning for the future and developing new leadership when the "new normal" seems to be a moving target, and facing that "to everything there is a season" and some things may not be possible in the future.

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim 1. Thornton		First Name Theresa	Middle Name Joan
Title of position Interim (rector, vicar, dean, priest)		Year Ordained 2009	Diocese of canonical residence Southern Ohio
Employment status at this congregation: <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation: 2020	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Last name of associate priest, assisting priest or curate		First Name	Middle Name
Title of position		Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Last name of associate, assisting or other priest		First Name	Middle Name
Title of position		Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Last name of associate, assisting or other priest		First Name	Middle Name
Title of position		Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest     Deacon     Lay Leader     Other

A long-term supply priest: \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon 1. Guilfoyle		First Name David	Middle Name Martin
<input checked="" type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon		Year Ordained 2016	+
Last name of Deacon		First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon		Year Ordained	+

**Name(s) of other congregation(s) currently served by these priests (if any)**

**Explanation of Unique or Unusual Clergy Situation:**



**Outreach Ministries and Volunteer Activity of this Congregation**

Using the checkboxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during 2020. If yes, indicate how many volunteers were involved.

For 2020, please estimate in the space provided approximately how many people were new volunteers this year.

Please also estimate in the space provided approximately how many people were helped or served each month by the ministry.

And, for 2020, using the checkboxes below, please indicate whether this is a new ministry for your congregation this year.

	Ministry of the Congregation	Is this a new ministry in 2020?	Estimated number of volunteers involved	Estimated number of new volunteers	Estimated number of people served
			<i>(Provide a total figure only. No symbols or text.)</i>		
1. Food pantry, soup kitchen, or meal projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	0	25
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
3. Cash, vouchers, or help with rent/utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	0	6
4. Day care, preschool, before- or after-school programs	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
5. Tutoring or literacy programs	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
6. Health programs (parish nurse, clinics, health education, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
7. Community organizing, organized social issue advocacy	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
8. Job placement, job training, employment counseling	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
9. Building projects (such as Habitat for Humanity)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
11. Programs for the elderly and homebound persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	0	25
12. Clothes closet, thrift store	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
13. Homeless or no-freeze shelter	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
15. Other, not listed	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0